

## **MINUTES**

### **THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN REGULAR COUNCIL MEETING FOR THE TERM OF 2018-2021**

**MONDAY OCTOBER 21<sup>st</sup>, 2020 @ 7:00 P.M.  
Markstay-Warren Community Centre – Upstairs Hall  
39 Lafontaine St, Warren, ON**

#### **1. Opening Remarks and call meeting to order – 7:00 pm**

**Mayor:** Steve Salonin

**Councillor:** Bob Amyotte (Absent)  
Greg Hunt  
Rachelle Pigeau  
Ned Whynott

**Staff:** Rheal Forgette, CAO/Clerk  
Mark Whynott, Fire Chief

#### **#2020-191**

**Moved by: Rachelle Pigeau**

**Seconded by: Greg Hunt**

**THAT** Council opens the Regular Council Meeting at 7:00 pm.

**CARRIED**

#### **#2020-192**

**Moved by: Rachelle Pigeau**

**Seconded by: Ned Whynott**

**THAT** Council accepts the agenda as circulated.

**CARRIED**

#### **2. Roll Call**

Councillor Bob Amyotte was absent.

**3. Disclosure of Pecuniary Interest and General Nature Thereof – None**

**4. Petitions and Delegations - None**

**5. Public Inquiries - None**

**6. Reports from Committees, Municipal Officers, Department Heads**

- 1) CAO Report – COVID-19 Financial Impact
  - a. Budget Allocation Update
  - b. Safe Restart Fund Update Phase 2 Request

**#2020-193**

**Moved by: Greg Hunt**

**Seconded by: Rachelle Pigeau**

**THAT** Council receive the CAO Report relating – COVID 19- Financial Impact

- i) Budget Allocation Update
- ii) Safe Restart Fund Update Phase 2 Request

**FURTHER THAT** direct staff to apply for Phase 2 funding relating to the Safe Restart Agreement by October 30<sup>th</sup>, 2020.

**CARRIED**

2) CAO Report- Asset Management Committee

**# 2020-194**

**Moved by: Rachelle Pigeau**

**Seconded by: Ned Whynott**

**THAT** Council receive the CAO Report relating to the Asset Management Committee Terms of Reference.

**FURTHER THAT** Council approves the Terms of Reference and appoint the following two Councillors to be part of the Committee:

Councillor Rachelle Pigeau  
Councillor Greg Hunt

**FURTHER THAT** Council authorizes staff to move forward with the volunteer recruitment process for this Committee.

**CARRIED**

3) CAO Report – West Nipissing Membership in SEMA

**# 2020-195**

**Moved by: Rachelle Pigeau**

**Seconded by: Ned Whynott**

**THAT** Council receive the CAO Report relating to west Nipissing forming part of SEMA.

**FURTHER THAT** Council endorses the Municipality of West Nipissing to be a member of SEMA and that Council agrees that SEMA make necessary changes to its constitution to reflect their membership.

**CARRIED**

4) CAO Report – 2021 Budget

**# 2020-196**

**Moved by: Greg Hunt**

**Seconded by: Ned Whynott**

**THAT** Council receive the CAO Report relating to 2021 budget process.

**FURTHER THAT** Council authorizes staff to begin committee meetings relating to 2021 budgets.

**CARRIED**

5) CAO Report – Service Delivery Review Actions Items

**# 2020-197**

**Moved by: Rachelle Pigeau**

**Seconded by: Ned Whynott**

**THAT** Council receive the CAO Report relating to the Service Delivery Review Action Items recommended by the Committee of the Whole.

**FURTHER THAT** Council approves the following action items:

1. To agree in principle with the Public Works Consolidation and Administration Process Improvement detailed within the Service Delivery Report.
2. To agree in principle with the Fire Department Consolidation and Shared Service Opportunities detailed with the Service Delivery Report.
3. To approve the process of creating a detailed business plan relating to public works restructuring looking at consolidation as an option or other capital measures.
4. To approve the process of creating a detailed business plan relating to fire department restructuring looking at consolidation as an option or capital measures.
5. To recommend that Council direct staff to ensure the business plan processes include consultation with Council, staff and the public.
6. To request a staff report relating to our existing financial system (Vadim) as it is getting to its end of life and upgrade recommendations for it along with a Maintenance Management System (MMS).
7. To recommend that Council direct staff to move forward in discussions related to shared service opportunities with our region.

**CARRIED**

6) PW Superintendent Report – North Road Culvert

**# 2020-198**

**Moved by: Greg Hunt**

**Seconded by: Rachelle Pigeau**

**THAT** Council receive the Public Works Superintendent Report relating to the North Road Culvert replacement.

**CARRIED**

7) CEMC Report – Vulnerability Persons Registry Program

**# 2020-199**

**Moved by: Ned Whynott**

**Seconded by: Greg Hunt**

**THAT** Council receive the CEMC Report – Vulnerability Persons Registry Program.

**FURTHER THAT** Council authorizes staff to enter into an agreement for this program.

**CARRIED**

8) CAO Report – National Francophone Immigration week November 1<sup>st</sup> to November 7<sup>th</sup>, 2020

**# 2020-200**

**Moved by: Ned Whynott**

**Seconded by: Rachelle Pigeau**

**WHEREAS** National Francophone Immigration Week is celebrated throughout Canada with the slogan “**My francophone colour**”; and

**WHEREAS** taking note with appreciation, that Immigration, Refugees and Citizenship Canada strongly believes that attracting, integrating and retaining French-speaking immigrants outside Quebec contributes to enhancing the vitality of communities by strengthening Canada’s linguistic duality and increasing diversity within the communities, provinces and territories; and

**WHEREAS** considering the relation between French-speaking immigrants and the vitality of the Francophone community and the community of Markstay-Warren at large; and

**WHEREAS** bearing in mind the positive impact that French-speaking immigrants bring to the Municipality of Markstay-Warren.

**NOW THEREFORE**, I, Stephen Salonin, Mayor of the Municipality of Markstay-Warren, do hereby proclaim **the week of November 1 to November 7, 2020 as National Francophone Immigration Week** in the Municipality of Markstay-Warren.

Dated at Markstay-Warren, this 19<sup>th</sup> day of October 2020.

**ATTENDU QUE** la Semaine nationale de l’immigration francophone est célébrée dans tout le Canada avec le slogan (**Ma couleur francophone**); et

**ATTENDUE QU’EN** notant avec reconnaissance qu’Immigration, Réfugiés et Citoyenneté Canada croit fermement que le fait d’attirer, d’intégrer et de maintenir sur place des immigrants francophones hors Québec contribue à améliorer la vitalité des communautés en renforçant la dualité linguistique du Canada et en augmentant la diversité au sein des communautés, des provinces et des territoires; et

**ATTENDU QU’EN** considérant la relation qui existe entre les immigrants francophones et la vitalité de la communauté francophone et la communauté de Markstay-Warren en général; et

**ATTENDU QU’EN** tenant compte de l’impact positif que les immigrants francophones ont sur la Municipalité de Markstay-Warren;

**PAR CONSÉQUENT**, je, Stephen Salonin, maire de la Municipalité de Markstay-Warren, proclame, par la présente, que la semaine du 1 Novembre au 7 Novembre 2020 est la Semaine nationale de l'immigration francophone dans la Municipalité de Markstay-Warren.

Faite à Markstay-Warren, ce 19e jour d'octobre 2020.

**CARRIED**

9) CAO Report – Landfill Assessment and Advisory Committee Members

**# 2020-201**

**Moved by: Ned Whynott**

**Seconded by: Rachelle Pigeau**

**THAT** Council receives the CAO Report – Landfill Assessment and Advisory Committee Members.

**FURTHER THAT** Council approve the volunteers to from part of the Committee being:

- Miranda Virtanen
- Vincent Whynott
- Robert Comarchio

And;

**FURTHER THAT** Council appoint the following Councillors to the Committee;

- Councillor Whynott
- Councillor Hunt

**CARRIED**

**7. Consent Agenda**

**# 2020-202**

**Moved by: Greg Hunt**

**Seconded by: Ned Whynott**

**THAT** Council receive the consent agenda as circulated

**1. Adoption of Minutes**

That the Following minutes be adopted;

1. Special Meeting of Council Minutes April 20, 2020
2. Special Meeting of Council Minutes April 29, 2020
3. Regular Council Meeting Minutes July 20, 2020

4. Special Meeting of Council Minutes July 29, 2020
5. Sudbury East Chamber of Commerce Meeting Minutes August 25<sup>th</sup>, 2020
6. Minutes Municipal Emergency Control Group October 02, 2020
7. Committee of the Whole Meeting Minutes – October 14<sup>th</sup>, 2020
8. Committee of the Whole Meeting Minutes – October 15<sup>th</sup>, 2020

**2. Routine management reports**

1. Fire Chief Quarterly Report July to Sept 2020
2. PW Superintendent Report for October 2020
3. CAO Monthly Report – October 2020
4. SEBBS Q3 Report

**3. Correspondence for Council's information only**

1. DSSAB 2nd Quarter Report
  - a. CAO Report
  - b. Financial Report
2. AMO Federal Gas Tax 2019 Report
3. AMO Municipal Cyber Security Tool Kit
4. PHSD BOH Minutes for September 17th, 2020
5. OCWA Warren Lagoon Yearly Discharge

**CARRIED**

**8. Correspondence**

1. OPP Billing Statement for 2021
  - a. Letter Dated September 28<sup>th</sup>, 2020
  - b. Annual Billing Statement

**# 2020-203**

**Moved by: Greg Hunt**

**Seconded by: Rachelle Pigeau**

**THAT** Council receives the OPP Report – 2021 Annual Billing.

**CARRIED**

2. Sudbury East Planning Board Official Plan Schedule Update

**# 2020-204**

**Moved by: Ned Whynott**

**Seconded by: Rachelle Pigeau**

**THAT** Council receives the Sudbury East Planning Board Official Plan Schedule Update

**CARRIED**

3. MNRF – Central Ontario Orthophotography Project (COOP) – 2021

**# 2020-205**

**Moved by: Ned Whynott**

**Seconded by: Rachelle Pigeau**

**THAT** Council receives the MNRF request – Central Ontario Orthophotography Project (COOP) – 2021

**FURTHER THAT** Council authorize staff to send a letter of intent for the Municipality of Markstay-Warren to participate in the program.

**CARRIED**

9. **By-Laws:**

**(1) By-Law 2020-27 – Proceedings of Council**

**# 2020-206**

**Moved by: Ned Whynott**

**Seconded by: Greg Hunt**

**THAT** Council perform 1<sup>st</sup> and 2<sup>nd</sup> reading of

1. By-Law 2020-27 – Proceedings of Council

**CARRIED**

**(2) Third and Final Reading**

**# 2020-207**

**Moved by: Greg Hunt**

**Seconded by: Rachelle Pigeau**

**THAT** Council perform 3<sup>rd</sup> and final reading for:

1. By-law 2020-27 – Proceedings of Council

**CARRIED**

10. **Motions-None**

11. **Notice of Motions-None**

12. **Addendum-None**

13. **Announcements & Inquiries**

1. CAO – Virtual Remembrance Day Celebration

2. CAO – Email from rate payer on road conditions
3. Sale – Used FD Truck, sold for \$11,000
4. Ned – Consider All assets to go through Gov. deals
5. Ned & Greg – Great Work - Culvert

#### **14. Closed Session**

##### **#2020-208**

**Moved by: Ned Whynott**

**Seconded by: Greg Hunt**

**THAT** Council enter into closed session at 8:00 p.m.

**CARRIED**

#### **14. Open Session**

##### **#2020-209**

**Moved by: Rachelle Pigeau**

**Seconded by: Greg Hunt**

**THAT** Council returns into open session at 8:15 p.m.

**CARRIED**

#### **14.1 Legal Matter**

##### **#2020-210**

**Moved by: Ned Whynott**

**Seconded by: Rachelle Pigeau**

**THAT** Council receive the verbal updates relating to:

1. Legal Matter- Contract Administration
2. Hunter Road Legal Matter Update

**CARRIED**

#### **15. Adjournment**

##### **# 2020-211**

**Moved by: Ned Whynott**

**Seconded by: Greg Hunt**

**THAT** Council adjourn the Regular Council Meeting at 8:16 pm.

**CARRIED**

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**MAYOR**

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**CLERK**

Minutes endorsed under resolution \_\_\_\_\_ on \_\_\_\_\_.